

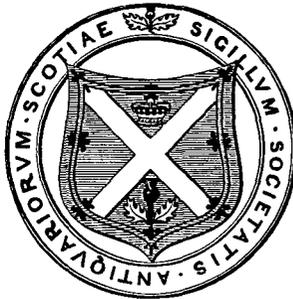
PROCEEDINGS

OF THE

Society of Antiquaries of Scotland

SESSION

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L A W S
OF THE
SOCIETY OF ANTIQUARIES OF SCOTLAND.

INSTITUTED NOVEMBER 1780 AND INCORPORATED BY
ROYAL CHARTER 6TH MAY 1783.

(Revised 1st December 1947 and 29th September 1950.)

1. The purpose of this Society shall be the study of the ANTIQUITIES AND HISTORY OF SCOTLAND, more especially by means of Archæological Research.

2. The Society shall consist of Fellows, Honorary Fellows, Corresponding Members, and Lady Associates.

3. Candidates for admission as Fellows must sign the Form of Application prescribed by the Council, and must be proposed by a Fellow and seconded by two members of the Council. Admission shall be by ballot.

4. The Secretaries shall cause the names of the Candidates and of their Proposers to be inserted in the billet calling the Meeting at which they are to be balloted for. The Ballot may be taken for all the Candidates named in the billet at once; but if three or more black balls appear, the Chairman of the Meeting shall cause the Candidates to be balloted for singly. Any Candidate receiving less than two-thirds of the votes given shall not be admitted.

5. Honorary Fellows shall consist of persons eminent in any branch of antiquarian study, who must be recommended by the Council, and balloted for in the same way as Fellows; they shall not be liable for any fees of admission or annual subscriptions. The number of Honorary Fellows shall not exceed twenty-five.

6. Corresponding Members must be recommended by the Council and balloted for in the same way as Fellows, and they shall not be liable for any fees of admission or annual subscriptions.

7. Ladies who have done valuable work in the field of Archæology may be admitted as Lady Associates. The number of Lady Associates shall not exceed twenty-five. They shall be proposed by the Council and balloted for in the same way as Fellows, and shall not be liable for any fees of admission or annual subscriptions.

8. Before the name of any person is added to the List of Fellows, such person shall pay to the funds of the Society Two Guineas as an entrance fee and Two Guineas for the current year's subscription.

9. The subscription of Two Guineas shall become due on the 30th September in each year for the year then commencing; and if any Fellow who has not compounded shall fail to pay the subscription for three successive years, due application having been made for payment, the Treasurer shall report the same to the Council, by whose authority the name of the defaulter may be erased from the List of Fellows. Fellows whose membership has lapsed, and who wish to rejoin the Society, may do so either (1) by payment of all arrears of subscription—in which case they shall receive the relative volumes of *Proceedings* if available—or (2) on payment of the subscription for the current year and an entrance fee of two guineas.

10. Every Fellow not being in arrears of the annual subscription shall be entitled to receive the printed *Proceedings* of the Society from the date of election.

11. None but Fellows shall vote or hold any office in the Society.

12. Subject to the Laws and to the control of the Society in General Meetings, the affairs of the Society shall be managed by a Council elected and appointed as hereinafter set forth. Five Members of the Council shall be a quorum.

13. The Office-Bearers of the Society shall consist of a President, three Vice-Presidents, two Secretaries for general purposes, two Secretaries for Foreign Correspondence, a Treasurer, two Curators of the Museum, a Curator of Coins, and a Librarian. The President shall be elected for a period of five years, and the Vice-Presidents for a period of three years. One of the Vice-Presidents shall retire annually by rotation and shall not again be eligible for the same office until after the lapse of one year. All the other Office-bearers shall be elected for one year and shall be eligible for re-election.

14. In accordance with the agreement subsisting between the Society and the Government, the Board of Manufactures (now the Board of Trustees) shall be represented on the Council by two of its Members (being Fellows of the Society) elected annually by the Society. The Treasury shall be represented on the Council by the King's and Lord Treasurer's Remembrancer (being a Fellow of the Society).

15. The Council shall consist of the Office-Bearers, the three representative Members above specified, the Keeper of the Museum, *ex officio*, and nine Fellows elected by the Society.

16. Three of the nine elected Members of Council shall retire annually by rotation, and shall not again be eligible till after the lapse of one year. Vacancies among the elected Members of Council and Office-Bearers occurring by completion of term of office, by retirement on rotation, by resignation, by death or otherwise, shall be filled by election at the Annual General Meeting. The election shall be by Ballot, upon a list issued by the Council for that purpose to the Fellows at least fourteen days before the Meeting.

17. The Council may appoint committees or individuals to take charge of particular departments of the Society's business.

18. The Annual General Meeting of the Society shall take place on St Andrew's Day, the 30th of November, or on the following day if the 30th be a Sunday.

19. The Council shall have power to call Extraordinary General Meetings when they see cause.

20. Ordinary Meetings of the Society shall be held on such dates and at such places as may be determined by the Council. A minimum of six meetings, in addition to the Annual General Meeting provided for in Law 18, shall be held in each year.

21. Unless special arrangements to the contrary have been made, copyright of the *Proceedings* and of all papers printed therein, as well as of all illustrations, shall belong to the Society. This provision shall not apply to illustrations made from blocks borrowed from outside sources.

22. Every proposal for altering the Laws must be made through the Council; and the Secretaries, on instructions from the Council, shall cause intimation thereof to be made to all the Fellows at least one month before the General Meeting at which it is to be determined on.

LIBRARY REGULATIONS.

1. The Library is open to the public for reference, but the privilege of borrowing books is extended only to Fellows of the Society.

2. No Fellow may have more than five borrowed books in his possession at any one time. Books may not be retained longer than two months, and may be recalled to the Library after a fortnight if required by another reader. If Fellows desire to retain a book for a further period of two months, a written application must be made.

3. The following categories may not be borrowed except on the authority of the Council: MSS. and typescripts; scarce volumes, pamphlets and all works published before 1800; standard works of reference, bibliographies, catalogues and maps; certain standard authoritative works unless duplicate copies are stocked; volumes liable to damage in transit owing to their size, weight or condition. Books, including periodicals, will not normally be lent out within two months of acquisition. Newly acquired works, and some works of reference and standard authorities may, however, be borrowed for one night or from Saturday to Monday morning at the Keeper's discretion.

4. Fellows may borrow by post only within the United Kingdom and upon repayment of postage. Books must not be sent with open ends, and registration will be required.

5. Loss or damage shall be made good by the borrower, who may be required by the Council to furnish another copy of the entire work.

Infringement of the foregoing rules will render the borrower liable to a suspension of borrowing privileges.

RULES FOR CONTRIBUTORS TO THE *PROCEEDINGS*.

1. Each contribution will be considered by the Editorial Committee and a decision intimated to the sender without undue delay.

2. If the contributor wishes the paper to be read before the Society a date will be arranged, and (if lantern slides are required to be made) the requisite photos and drawings should be handed to the Editor at least one month before the date of the meeting.

3. All slides prepared at the Society's expense become the property of the Society and are filed for general use. This does not apply to slides prepared or furnished by the contributor, though gifts of these are welcomed.

4. The time limit assigned to each paper will be intimated to the contributor, and it is desirable that the reading of the paper (or synopsis thereof) should not exceed that period. If a special précis of the paper is desired for insertion in the Press, that should be handed to the Secretary on the day of the meeting.

5. If the paper is to appear in the *Proceedings* it must conform in essentials to a series of *Instructions to Contributors* which will be sent on application.

6. To avoid adding to the already high printing costs no considerable alterations or additions will normally be allowed after the type has been set up, unless the author undertakes to defray the cost of such alterations. No major changes can be effected after the article is in page form.

7. Contributors are entitled to receive 12 copies gratis of their paper. Any additional copies required may be had, at their own expense, on application to the Editor. A form for this purpose is issued with page proofs.

Forms of Bequest.

[With the object (1) of presenting collections of antiquities, books, etc., or aiding the funds of the Society for the purchase of such articles; or (2) to provide funds for excavation¹; or (3) to contribute to the Special Purchase Fund created in March 1948 for enabling the Society to procure for the National Museum of Antiquities objects of special historical and antiquarian interest relating to Scotland which might otherwise be bought up and dispersed at prices beyond the reach of the Society's ordinary income.]

(1) I, A. B., do hereby leave and bequeath to the Society of Antiquaries of Scotland incorporated by Royal Charter, my collection of _____ and I direct that the same shall be delivered to the said Society on the receipt of the Secretary or Treasurer thereof.

(2) I, A. B., do hereby leave and bequeath to the Society of Antiquaries of Scotland incorporated by Royal Charter, the sum of £ _____ sterling [*for the General Fund, Excavation Fund, Special Purchase Fund, etc.*], and I direct that the said sum may be paid to the said Society on the receipt of the Treasurer for the time being.

¹ Particular fields of excavation can be defined, if so desired, *e.g.* Roman sites, mediæval period, cairns, brochs, etc.

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Correspondence (including papers for the *Proceedings*) should be addressed to the Assistant Secretary, Society of Antiquaries of Scotland, Queen Street, Edinburgh.

Subscriptions should be sent to the Treasurer, Society of Antiquaries of Scotland, 42 Melville Street, Edinburgh.